



# British Society for Neuroendocrinology

## Undergraduate Student Laboratory Experience Grant Rules

**Deadline: 1 April**

### Eligibility

- The host supervisor should apply on behalf of a selected named student that they consider suitable for a project in their lab.
- Students may be of any nationality.
- Undergraduate students or students immediately after graduation or prior to starting MSc or PhD studies are eligible.
- The host supervisor must have been a member of the BSN for at least 6 months. See website for details on how to join the BSN - <http://www.neuroendo.org.uk/>

### Summary

- Strictly for short vacation research projects (max. 8 weeks).
- Awards are primarily to support student accommodation and subsistence.
- Some financial support is available for limited and identified lab consumables required for the techniques to be used.

### Further information

- The aim of this scheme is to give the student a meaningful laboratory experience. The student should complete Section 4 of the form (not the supervisor) to capture how the experience will benefit the student/further their career plan.
- Overseas applicants should provide justification for award of subsistence at the most appropriate of the two stated rates (£140/week or £180/week).
- Applications must be made in advance: retrospective applications will not be considered.
- Please note that payment information will be obtained via a claim form post award.

### Award value

- Up to 15 awards per year will be granted.
- Awards will be £140 per week for a maximum of 8 weeks (£160 per week in London), and will be paid in 1 lump sum to the student (overseas applicants should make a case for award of subsistence at one of the two stated rates).
- Additionally, up to £1000 per award is available for identified consumables.
- Students working on these grants will be given BSN student membership for 18 months and registration and accommodation at the following year's BSN Annual Meeting where it is anticipated that they will present work from their project.



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## Application form and deadlines

- Applications must be made through the BSN membership portal. Please log-in and then navigate to Me
- and the BSN > Grants.
- The student is expected to have a meaningful laboratory experience and the relevant section in the application form should be completed by the student to describe how the experience will benefit/further their career plan.
- Justification for the grant is necessary.
- Deadline for application will strictly be 1 April each year – applications received after the deadline will not be considered.

## Award criteria

### Awards Committee

A subgroup of the BSN Committee chaired by the Grants Committee Chair will act as the Awards Committee for this Fund. Members of the Committee will not take any part in an award round in which they have sponsored an application, or have themselves applied.

### Award criteria

Grants will be assessed on scientific merit, fit to BSN remit and benefits to applicant. If there are more applicants than awards available, decisions as to whether to fund and/or the level of funding will use the following criteria:

Applicants will be favoured if:

- they have no other sources of support, unless asking for a small top up sum (e.g. <£500)
- the proposed Supervisor has not received a Student Lab Experience award within the last 2 years
- previously having received any BSN funding award, they submitted a grant report form

The decision of the grants panel is final. **Correspondence will not be entered into with regard to award decisions.**

Post-award financial queries should be directed to [theteam@neuroendo.org.uk](mailto:theteam@neuroendo.org.uk) in the first instance.

### Grants Report Form

All successful grant applicants are expected to submit a Grants Report Form no later than 6 months after the end of the grant. This will be emailed to successful applicants. Please note, future grants will not be awarded if no Grants Report Form has been received.